

# Career Planning Checklist

Use this checklist to make sure you've thought of everything you need for your career journey. From learning new skills to preparing for interviews, it's all there!

- Identify Your Interests:**  
Write down what you enjoy doing and think about jobs that match these interests.
  
- Research Careers:**  
Look up career profiles and learn about different jobs.
  
- Set Your Goals:**  
Write down your main career goal and smaller goals to help you get there.
  
- Plan Your Steps:**
  - List the skills you need to learn.
  - Find opportunities for getting experience, like volunteering, internships, and part-time jobs.
  - Network with professionals in your area of interest.
  
- Take Action:**
  - Enroll in useful courses or training programs.
  - Start getting experience through volunteering or internships.
  - Update your résumé to show your new skills and experiences.
  
- Review and Adjust:**
  - Regularly check your progress.
  - Adjust your plan based on what you've learned and experienced.